



Introduction

Welcome to your periodic email with an attached training short(s).

These training shorts can improve safe work habits, productivity, and morale. The shorts cover a wide variety of work-related subjects to assist your organization in preventing injuries.

Interested in more? Contact Bridgett Purpich to see how we can help your business reduce losses, create a pro-active safety culture, and drive down the cost of doing business.

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This Week's Training Shorts

Incident Prevention - English

This training short relates to the Incident and Investigation and Analysis training to familiarize employees with the common safe practices for preventing workplace incidents.

[Incident Prevention - English](#)

Incident Prevention - Spanish

This training short relates to the Incident and Investigation and Analysis training to familiarize employees with the common safe practices for preventing

workplace incidents.

[Incident Prevention - Spanish](#)

OSHA Reporting in the Risk Management Center



Let's walk through the essential information businesses need to know about OSHA reporting and how to use the Risk Management Center and Incident Track to manage your OSHA 300 logs and reports. You'll learn:

- The importance of recordkeeping for your business
- The difference between recordable and reportable events
- How to log an incident in RMC and print an OSHA report
- What to do if you have to file an electronic report to OSHA

[Watch Now >>](#)

Audit Track Review



Audit Track is a simple-to-use web application that helps organizations create and maintain audits, surveys, and questionnaires. It allows employers to automate and streamline the audit process. Attend the upcoming training to learn more about:

- Creating custom audits for your organization
- Deploying in the field and assigning to employees
- Viewing completed audit reports
- Assigning and managing corrective actions

Upcoming available date(s):

Thursday, February 24 at 10:00 AM PDT

[Click to Register](#)

COI Track Review



COI Track streamlines certificate of insurance management to ensure you minimize risk by maintaining up-to-date vendor records. Avoid the liability from uninsured or under-insured vendors, contractors, suppliers or tenants. Attend the upcoming training to learn more.

- Setting up minimum insurance requirements to compare against your received certificates
- Creating mailing templates and workflows to contact vendors and initiating the workflows
- Adding certificates using the short or long form
- Viewing reports like expired and invalid certificates

Upcoming available date(s):

Tuesday, March 1 at 10:00 AM PDT

[Click to Register](#)

Incident Track Review



Looking for an incident management tool to help streamline processes, generate needed reports, and analyze losses? Attend this training to learn how more about Incident Track.

- Recording near misses, incidents, and claims
- Importing historical loss data and other setup
- Viewing and customizing trending graphs and charts
- Generating OSHA logs and claim forms
- Other available reports

Upcoming available date(s):

Thursday, March 3 at 10:00 AM PDT

[Click to Register](#)

Risk Management Center



Risk Management Platform



Risk Management Library®



Incident Track®

Use a complete solution to reduce risk and maintain compliance. [View a video](#)



Audit Track®

Create audits, surveys, questionnaires, and self-assessments. [View a video](#)

Access a bilingual database of risk management resources. [View a video](#)



Training Track™

Maintain training documentation and automate the employee training process. [View a video](#)

Help prevent near-misses, injuries, and accidents while staying compliant. [View a video](#)



SDS Track®

Compile your safety data sheets and achieve GHS compliance. [View a video](#)



BBS Track®

Build job hazard analyses and conduct safety observations. [View a video](#)



Job Description Track®

Create job descriptions and return-to-work programs. [View a video](#)



COI Track®

Manage certificates of insurance and avoid liability. [View a video](#)

Training webinars are available! →

For more information, contact
Knight Insurance Group
Purpich@knightinsurance.com

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NOTE: Do not reply to this email.

Please contact Knight Insurance Group .